

## CCA Family Income Form FAQs

### Who can get Free or Reduced Meals?

- All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations (FDPIR),** or **TANF,** are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school’s Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household’s income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Household Size	Yearly	Monthly Income	Twice per Month	Every 2 Weeks	Weekly Income
1	\$21,978	\$1,832	\$916	\$846	\$423
2	\$29,637	\$2,470	\$1,235	\$1,140	\$570
3	\$37,296	\$3,108	\$1,554	\$1,435	\$718
4	\$44,955	\$3,747	\$1,874	\$1,730	\$865
5	\$52,614	\$4,385	\$2,193	\$2,024	\$1,012
6	\$60,273	\$5,023	\$2,512	\$2,319	\$1,160
7	\$67,951	\$5,663	\$2,832	\$2,614	\$1,307
8	\$75,647	\$6,304	\$3,152	\$2,910	\$1,455
Each Additional Person	\$7,696	\$642	\$321	\$296	\$148

**How do I know if my children qualify as homeless, migrant, or runaway?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet any of these descriptions, please call Shari Bonura, School Enrollment Team Lead, 717-651-7200.

**Do I need to fill out an application for each child?** No. Use one application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information.

**Should I fill out an application if I received a letter this school year saying my children are already approved for free meals?** No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Sara Bingaman, 717-260-1831 immediately.

**Can I fill out the form online?** Yes. By filling out the information in the Household Income section of the ccaeducate.me website, you are applying online.

**My child's application was approved last year. Do I need to fill out a new one?** Yes. Your child's application is only good from July 1 – June 30<sup>th</sup> every year.

**I get WIC. Should I fill out the Household Income information?** Children in households participating in WIC may be eligible. Please complete the application.

**Will the information I give be checked?** Yes. We may also ask you to send written proof of the household income you report.

**If I don't qualify now, may I apply later?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

**What if I disagree with the School's decision about my application?** You should talk to school officials. You may request a hearing by calling or writing to Sara Bingaman, 1426 N. 3<sup>rd</sup> Street, Harrisburg, PA 17102. 717-260-1831

**May I apply if someone in my household is not a US citizen?** Yes. You, your children or other household members do not have to be U.S. Citizens to apply for free or reduced priced meals.

**What if my income is not always the same?** List the amount you normally receive. For example, if you normally make \$1000 each month, but you missed work last month and only received \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. IF you have lost a job or had your hours or wages reduced, use your current income.

**What if some household members have no income to report?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please mark a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeros. Please be careful when leaving income fields blank as we will assume you meant to do so.

**We are in the military. Do we report our income differently?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

**What if there isn't enough space on the application for my family?** Contact Sara Bingaman at 717-260-1831.

**My family needs more help. Are there other programs we might apply for?** To find out how to apply for other assistance benefits, contact your county assistance office or call 1-800-788-5616.

**What are considered sources of income?** Earnings from work, social security, pension fund, annuity income, unemployment benefits, worker's compensation, government assistance, alimony or child support payments, veteran's benefits. If you are self-employed (farm or business), report your net income. All others should report your gross income. Report income in whole dollars only. Do not include cents.

**Definition of Household Member:** Anyone who is living with you and shares income and expenses, even if not related.