



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday April 12, 2017 at 8:30 AM

Held at the following location and via teleconference:

1426 N. 3rd Street Harrisburg, PA 17102

I. Call to Order

Mr. Dyer called the meeting to order at 8:30 a.m. and entered into Executive Session when all participants were present.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson, Jeffrey Piccola, Rob Barr (in person); Marcie Mulligan, Cheryl Lozier (via phone), Michelle Ciora (via video).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Paulie Zozos, Jim Skinner School Staff; Phil Murren, Board Counsel; Scott Cousin, Crabtree and Rohrbaugh; Chris Bravacos, Megan Madsen (Bravogroup); Dave Hickethier, Evan Keller, Josh Benton, Amanda Mills (Andculture).

III. Executive Session

Executive Session was held prior to public meeting to discuss pending litigation matters and concerning proprietary business information.

Six Action Items resulted from Executive Session:

Action Item d. Approval of Special Education Settlement Authorization for Student Placements as Discussed in Executive Session

Action Item e. Approval of Special Education Settlement Agreement for Out of State Placement as Discussed in Executive Session

Action Item f. Approval of 2017-18 Marketing and Community Outreach Proposal as Presented in Executive Session

Action Item g. Approval to Authorize Board Counsel and Board President and the Administration to Negotiate an Agreement with Andculture for Services as Described During Executive Session and To Approve of Payment for Development Services Through June 30, 2017

Action Item h. Acceptance for Bid From Lobar Construction Pending Final Review by Architect and Board Counsel

Action Item i. Approval of Donation to PA Cyber Families in the Amount of \$1000.00.

[Public Session began at 11:34 AM].

[Jeffrey Piccola exited Executive Session and gave his proxy to Ralph Dyer. Marcie Mulligan exited the Public Session at 11:39 AM and gave her proxy to Lil Jackson.]

IV. Public Comment

There were no public comments made at this time.

V. Routine Business

a. Approval of Agenda

Mr. Dyer asked the Board if there were any other changes to be made to the Agenda that had been noticed. There being no further items to discuss, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Agenda for the April 12, 2017 meeting of the Commonwealth Charter Academy Board of Directors is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Lil Jackson and seconded by Rob Barr as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from February 15, 2017 Board Meeting

- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Board Policy 819 (first reading) – Youth Suicide and Awareness
- e. Approval of Board Policy 811 (second reading) - Bonding
- f. Approval of Board Policy 830 (second reading) – Breach of Computerized Personal Information
- g. Approval of 2017-2018 Twelve Month Employee Holiday Calendar
- h. Approval of Clubs for 2017-2018 School Year

The motion passed unanimously

VII. Approval of Action Items

- a. Approval of 2017-2018 CCA Final Budget

The Board discussed the 2017-2018 Final Budget. There being no further discussion, a motion was made by Rob Barr and seconded by Michelle Ciora as follows:

RESOLVED, that the Approval of 2017-2018 CCA Final Budget is hereby approved.

The motion passed unanimously.

- b. Approval of Williamsport Renovation Proposal

The Board discussed the Williamsport Renovation Proposal. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of Williamsport Renovation Proposal is hereby approved.

The motion passed unanimously.

- c. Approval of Proposal from Herbein + Company, Inc for Audit Services Provided to Commonwealth Charter Academy Beginning with the Fiscal Year Ending June 30, 2017

The Board discussed the proposal from Herbein + Company. There being no further discussion, a motion was made by Michelle Ciora and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of Proposal from Herbein + Company, Inc for Audit Services Provided to Commonwealth Charter Academy Beginning with the fiscal Year Ending June 30, 2017 is hereby approved.

The motion passed unanimously.

d. Approval of Special Education Settlement Authorization for Student Placements as Discussed in Executive Session

The Board discussed the Special Education settlement authorization. There being no further discussion a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of Special education Settlement Authorization for Student Placements as Discussed in executive Session is hereby approved.

The motion passed unanimously.

e. Approval of Special Education Settlement Agreement for Out of State Placement as Discussed in Executive Session

The Board discussed the Special Education settlement agreement for out of state placements. There being no further discussion a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of Special Education Settlement Agreement for Out of State Placement as Discussed in Executive Session is hereby approved.

The motion passed unanimously.

f. Approval of 2017-2018 Marketing and Community Outreach Proposal as Presented in Executive Session.

The Board discussed the 2017-2018 marketing and community outreach proposal. There being no further discussion, a motion was made by Lil Jackson and seconded by Rob as follows:

RESOLVED, that the Approval of 2017-2018 Marketing and Community Outreach Proposal as Presented in Executive Session is hereby approved.

The motion passed unanimously.

- g. Approval to Authorize Board Counsel and Board President to Negotiate an Agreement with Andculture for Services as Described During Executive Session and to Approve of Payment for Development Services Through June 30, 2017

The Board discussed the agreement with Andculture and the approval of payment for development services through June 30, 2017. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval to Authorize Board Counsel and Board President to Negotiate an Agreement with Andculture for Services as Described During Executive Session and to Approve of Payment for Development Services Through June 30, 2017 is hereby approved.

The motion passed unanimously.

- h. Acceptance for Bid from Lobar Construction Pending Final Review by Architect and Board Counsel

The Board discussed the bid from Lobar Construction. There being no further discussion, a motion was made by Lil Jackson and seconded by Rob Barr as follows:

RESOLVED, that the Acceptance for Bid from Lobar Construction Pending Final Review by Architect and Board Counsel is hereby approved.

The motion passed unanimously.

- i. Approval of Donation to PA Cyber Families in the Amount of \$1000.00

The Board discussed the donation to PA Cyber Families in the amount of \$1000.00. There being no further discussion, a motion was made by Lil Jackson and seconded by Rob Barr as follows:

RESOLVED, that the Approval of Donation to PA Cyber Families in the Amount of \$1000.00 is hereby approved.

The motion passed unanimously.

VIII. Oral Reports

- a. No Board Counsel Report

b. CEO Report

i. Student Academic Achievement (FBO #1)

Dr. Flurie informed the Board that the iReady testing results will be brought to the Board for review in May. An infographic displaying the iReady test results will be prepared for legislators and will be shared with the Board members.

ii. Curriculum, Courses and Learning Management Systems (FBO #2)

Dr. Flurie reminded the Board of the LMS review during Executive Session.

iii. Commonwealth Charter Academy Brand (FBO #3)

Dr. Flurie informed the Board that he and Mr. Longenecker met with Representatives and Senators in the months of March and April.

Dr. Flurie updated the Board on his March visit to Erie, PA.

Dr. Flurie informed the Board of his Pittsburgh visit scheduled for April 17 where he plans to meet with business and college leaders. As a part of marketing and outreach, Dr. Flurie is planning to visit seven CCA sites throughout the state and conduct question and answer open house sessions with the CEO from July to August. These events will target current and prospective families.

c. COO Report

i. Facilities Update

Mr. Longenecker informed the Board that he and Dr. Flurie attended the PA Leadership Conference in March and spoke with Senator Wagner.

Mr. Longenecker informed the Board that he will record another Tours with Tom video next week at the Andreas office. The final Tours with Tom will focus on graduation.

Mr. Longenecker thanked the Board for its support of the CCA Capital Campus. He updated the Board on the facilities work that has occurred since the last Board meeting.

d. Financial Reports

Christine Hakes reviewed the February financial report with the Board. The report was included in the Board packet.

IX. Information Items

Dr. Flurie discussed the curriculum development and offerings to students for summer school and the 2017-18 school year. He informed the Board that some courses may change.

Dr. Flurie discussed the CCA Program Guide and asked for a review in February 2018 from Board members Michelle Ciora, Marcie Mulligan, Lil Jackson and Cheryl Lozier. All four of the Board members asked to participate agreed to the review.

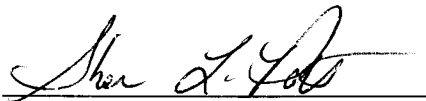
Mr. Dyer informed the Board that future Board meetings will not be held during the month of March.

X. Board Comments

There were no other Board member comments.

XI. Adjournment and Next Meeting Date May 17, 2017 at 8:30 AM.

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for April 12, 2017 starting with an Executive Session. The Board being at the end of its agenda, the meeting was adjourned at 12:00 PM.



Sharon Pallotta, Assistant Secretary