



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, August 17, 2016 at 8:30 AM

Held at the following location and via teleconference:

1426 N. 3rd Street Harrisburg, PA 17102

I. Call to Order

Mr. Dyer called the meeting to order at 8:30 a.m. when all participants were present. The school was open for the public to attend.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson (in person); Michelle Ciora, Marcie Mulligan, Jeffrey Piccola, Rob Barr (via phone).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Ryan Baker, Faith Russo, School Staff; Phil Murren, Board Counsel.

Guests via Phone: No guests via phone

[Cheryl Lozier gave her proxy to Michelle Ciora]

III. Executive Session

The Board entered into Executive Session at 8:32 a.m. Executive Session was held to discuss Special Education legal issues, contractual negotiations, personnel issues and property discussions. Mr. Dyer asked Phil Murren, Board Counsel for the approval to remain on the Executive Session phone line due to the absence of public attendees. Phil Murren approved the Executive Session phone line for the remainder of the Board meeting. Public Session began at 9:51 AM.

IV. Public Comment

There were no public comments made at this time.

V. Routine Business

a. Approval of Agenda

Mr. Dyer informed the Board that the approval of the August 11, 2016 Special Board meeting minutes will be added as consent item a. Mr. Dyer asked the Board if there were any other changes to be made to the Agenda that had been noticed. There being no further items to discuss, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Agenda for the August 17, 2016 meeting of the Commonwealth Charter Academy Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Lil Jackson and seconded by Jeffrey Piccola as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from June 15, 2016 and August 11, 2016 Board Meetings
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Revision and Extension of Dentist Contract
- e. Approval of CE Invoices for May and June 2016
- f. Approval of Board Policy 802 (second reading) – School Organization
- g. Approval of Board Policy 803 (second reading) – School Calendar
- h. Approval of Board Policy 805 (second reading) – Emergency Preparedness
- i. Approval of MR Wilson Group Contract

The motion passed unanimously

VII. Approval of Action Items

- a. Approval to Amend all Board Policies and Bylaws and Other Official Documents to Reflect CCA Name Change

The Board discussed the approval of the motion to grant approval to amend all Board policies, Bylaws and other official documents to reflect the Commonwealth Charter

Academy name change. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval to Amend all Board Policies and Bylaws and Other Official Documents to Reflect CCA Name Change is hereby approved.

The motion passed unanimously.

b. Approval of CEO Contract

Michelle Ciora made a motion to remove item 5 Section D of the CEO Compensation Package. Marcie Mulligan seconded the motion.

A roll call vote was conducted with all members present. The motion was defeated with four members voting in the affirmative and three members voting against the motion.

Mr. Dyer made a motion to approve the CEO Contract. Jeffrey Piccola seconded the motion.

A roll call vote was conducted with all members present. The motion passed with five members voting in the affirmative and two members voting against the motion.

RESOLVED, that the Approval of the CEO Contract is hereby approved.

[Jeffrey Piccola left the Board meeting at 9:59 AM and gave his proxy to Mr. Dyer.]

VIII. Oral Reports

a. No Board Counsel Report

b. CEO Report

i. Legislation Update

Dr. Flurie discussed HB 530 and its lack of movement in the House and Senate.

ii. Legislative Visits Update

Dr. Flurie informed the Board that he met with member of the House Education Committee, Representative Schlossberg. Representative Schlossberg expressed interest in learning more about CCA and would like to visit the Harrisburg Drop-in Center.

iii. Poverty Simulation

Dr. Flurie informed the Board that the Poverty Simulation training is a mandatory training for all staff that started in July 2016 and will be offered through June 2017.

iv. Professional Development

Dr. Flurie informed the Board that the first CCA Staff Development Conference will be held August 23-25. Dr. Joyce Good informed the Board that the Conference title is "Communicate, Collaborate and Achieve". The conference has been well-received by the staff and is a huge undertaking. Dr. Joyce Good also informed the Board that the special speaker for the conference is Julie Mathieson, Director of Technology and Innovation Education. A staff survey will be conducted after the conference.

[Marcie Mulligan left the Board meeting at 10:08 AM.]

v. Enrollment Update

Dr. Flurie updated the Board on student enrollment and where the students are in the enrollment process. As of August 17, 2016, 8,018 students have either finished or are in the enrollment process.

c. COO Report

i. Facilities Update

Mr. Longenecker reviewed the status of the leases at Bryn Mawr, Philly Drop-in and Williamsport. He also discussed the new opportunity in Johnstown and the possible West Philly Drop-In center.

Mr. Longenecker met with Cyber CEO's, the House Committee staffers and the Deputy Secretary of the Department of Education on June 29, 2016. Topics of discussion included delays in Charter School renewals and developing better working relationships.

d. Financial Reports

Christine Hakes reviewed the school's balance sheets, liabilities and forecast with the Board. Christine informed the Board that the auditors are reviewing the 2015-2016 financial information. Christine also introduced Sandy Emerich, Director of Human Resources.

Faith Russo reviewed the June 2016 revenues and Ryan Baker reviewed the June 2016 expenses.

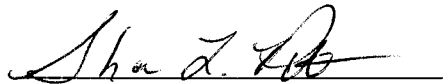
The reports were included in the Board packet.

Mr. Longenecker noted that CCA received a rebate check from the visa card procurement program of \$37,256.21.

IX. Board Member Comments

X. Adjournment and Next Meeting Date September 17, 2016 at 9:00 AM.

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for September 17, 2016 starting with an executive session followed by the public session at 2:00 PM. The Board being at the end of its agenda, the meeting was adjourned at 10:30 AM.


Sharon Pallotta, Assistant Secretary