



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday January 11, 2017 at 8:30 AM

Held at the following location and via teleconference:

1426 N. 3rd Street Harrisburg, PA 17102

I. Call to Order

Mr. Dyer called the meeting to order at 8:30 a.m. and entered into Executive Session when all participants were present.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson, Jeffrey Piccola (in person); Michelle Ciora, Marcie Mulligan, Rob Barr (via phone).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Paulie Zozos, Ryan Baker, Faith Russo, School Staff; Phil Murren, Board Counsel; Scott Cousin, Crabtree and Rohrbaugh.

[Lil Jackson left the meeting at 9:20 AM and gave her proxy to Jeffrey Piccola. Cheryl Lozier gave her proxy to Michelle Ciora.]

III. Executive Session

Executive Session was held to discuss Special Education matters, legal updates, and other personnel activities.

[Public Session began at 9:02 AM].

IV. Public Comment

There were no public comments made at this time.

V. Routine Business

a. Approval of Agenda

Mr. Dyer asked the Board if there were any other changes to be made to the Agenda that had been noticed. There being no further items to discuss, a motion was made by Jeffrey Piccola and seconded by Rob Barr as follows:

RESOLVED, that the Agenda for the January 11, 2017 meeting of the Commonwealth Charter Academy Board of Directors is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Rob Barr and seconded by Jeffrey Piccola as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from November 16, 2016 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Deborah Vereen, LLC 2017-18 Retainer Agreement Extension
- e. Approval of Board Policy 809 (first reading) - Recycling
- f. Approval of Board Policy 810 (first reading) - Transportation
- g. Approval of Board Policy 810.3 (first reading) – Cameras on School Vehicles
- h. Approval of Board Policy 812 (first reading) – Property Insurance
- i. Approval of Board Policy 813 (first reading) – Other Insurance
- j. Approval of Board Policy 814 (first reading) – Copyright Material
- k. Approval of Board Policy 818 (first reading) – Contracted Services
- l. Approval of Board Policy 828 (first reading) - Fraud

The motion passed unanimously

VII. Approval of Action Items

a. Approval of Revised CCA By-laws (first reading)

The Board discussed the revision of the CCA By-laws. There being no further discussion, a motion was made by Rob Barr and seconded by Jeffrey Piccola as follows:

RESOLVED, that the Approval of the Revised CCA By-laws (first reading) is hereby approved.

The motion passed unanimously.

b. Approval of CCA 2017-18 School Calendar

The Board discussed the CCA 2017-18 school calendar. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Michelle Ciora as follows:

RESOLVED, that the Approval of the CCA 2017-18 School Calendar is hereby approved.

The motion passed unanimously.

c. Approval of Johnstown 3rd Floor Temporary Lease Agreement

The Board discussed the Johnstown 3rd floor temporary lease agreement. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Michelle Ciora as follows:

RESOLVED, that the Approval of the Johnstown 3rd Floor Temporary Lease Agreement is hereby approved.

The motion passed unanimously.

VIII. Oral Reports

a. No Board Counsel Report

b. CEO Report

i. Student Academic Achievement (FBO #1)

Dr. Flurie informed the Board that the second round of iReady benchmark assessments will take place this month. Dr. Flurie will record a video to be sent to families and Principals will send letters to families in regard to the assessments. These letters and the video will discuss the importance of the benchmark assessments and how they are used to make instructional decisions for CCA.

ii. Curriculum, Courses and Learning Management Systems (FBO #2)

Dr. Flurie updated the Board on the new LMS Feasibility study. Meetings are ongoing with Andculture. Andculture has had multiple meetings with CCA families in order to gather necessary information for the development of the LMS.

iii. Commonwealth Charter Academy Brand (FBO #3)

Dr. Flurie informed the Board that meetings are being scheduled with the new House and Senate committee members and with those members who have changed committees.

Dr. Flurie updated the Board that the new House and Senate Education Committee members seem to be more supportive of school choice.

Dr. Flurie discussed his TedTalk and informed the Board that they may view his TedTalk on Youtube.

Dr. Flurie informed the Board that he plans to meet with the Erie Times and the local NPR station in Erie in February or early March.

c. COO Report

i. Facilities Update

Mr. Longenecker informed the Board that CCA's enrollment as of the Board meeting is 9,255 students and that CCA is now beginning second semester enrollment.

Mr. Scott Cousin with Crabtree and Rohrbaugh discussed the former PSECU building blueprints with the Board. This facility will now be known as the CCA Capital Campus.

Mr. Longenecker informed the Board that CCA has applied for a signage variance with the city of Harrisburg and applied to change the street name with Dauphin County.

Jeffrey Piccola inquired about the status of the Crums Mill lease. Mr. Longenecker explained that the landlord has allowed CCA to extend the lease month to month for now.

Jeffrey Piccola requested Board meetings not be scheduled in the CCA Capital Campus building during the Farm Show week or Sportsman's Show weeks.

Mr. Longenecker informed the Board they should expect a discussion on signage for the CCA Capital Campus at the February Board meeting.

Mr. Longenecker informed the Board that Mr. John Foltz will be hired and assigned to the CCA Capital Campus building as of Monday January 16, 2017.

Discussions on facilities included the Johnstown lease and its low attendance. Mr. Longenecker informed the Board that Bravogroup plans to do a special marketing campaign in Johnstown to generate interest in CCA.

Mr. Longenecker informed the Board that CCA has the Midtown lease until 2019. CCA plans to keep the Drop-in Center at Midtown and possibly move the Drop-in Center to the CCA Capital Campus after the lease in Midtown ends in 2019. The Midtown landlord is marketing the space.

d. Financial Reports

Christine Hakes updated the Board on business office activity and informed the Board of plans to pay for the Capital Campus renovation costs.

Christine Hakes reviewed the financial report with the Board. Ryan Baker reviewed the revenues and cash schedule. Faith Russo reviewed the expenditures.

The reports were included in the Board packet.

IX. Information Items

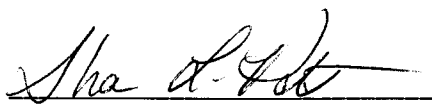
Mr. Dyer added that the Lindsay California tour is booked.

X. Board Comments

Marcie Mulligan informed the Board of an article about Charter School Funding posted in the Washington Post. She plans to send the link to Reese, Tom and the full Board.

XI. Adjournment and Next Meeting Date February 15, 2017 at 8:30 AM.

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for February 15, 2017 starting with an Executive Session. The Board being at the end of its agenda, the meeting was adjourned at 10:00 AM.



Sharon Pallotta, Assistant Secretary