



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, January 17, 2018 at 8:30 AM

Held at the following location and via teleconference:

One Innovation Way Harrisburg, PA 17110

I. Call to Order

Mr. Dyer called the meeting to order at 8:34 a.m. when all participants were present and able to hear each other. The school was open for the public to attend.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson, Jeffrey Piccola, Rob Barr (in person); Marcie Mulligan, Michelle Ciora, Cheryl Lozier (via phone).

Guests in Person: Maurice Flurie, School CEO; Thomas Longenecker, COO; Sharon Pallotta, Christine Hakes, Paulie Zozos, Sandy Emerich, Jennifer Clarke, Joyce Good, Jim Skinner, School Staff; Phil Murren, Board Counsel.

III. Executive Session

The Board entered into Executive Session at 8:34 a.m. Executive Session was held to discuss Special Education student, contractual issues, and proprietary items.

Executive Session Ended at 9:09 a.m.

The Board entered into Public Session at 9:09 a.m.

IV. Public Comment

There were no public comments made at this time.

V. Approval of Agenda

Mr. Dyer asked the Board if there were any changes to be made to the Agenda that had been noticed. There being no further items to discuss, a motion was made by Rob Barr and seconded by Jeffrey Piccola as follows:

RESOLVED, that the Agenda for the January 17, 2018 meeting of the Commonwealth Charter Academy Board of Directors, is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from November 15, 2017 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Board Policy 113 (second reading) – Special Education
- e. Approval of Board Policy 113.1 (second reading) – Behavioral Support Policy
- f. Approval of Board Policy 113.2 (second reading) – Discipline of Students with Disabilities
- g. Approval of Board Policy 207 (second reading) – Confidential Communication of Students
- h. Approval of Board Policy 216 (second reading) – Student Records
- i. Approval of Board Policy 827 (second reading) – Federal Programs Conflicts of Interest
- j. Approval of Board Policy 917 (second reading) – Parent & Family Engagement

The motion passed unanimously.

VII. Approval of Action Items

- a. Approval of CCA 2018-19 School Calendar

The Board discussed the CCA 2018-19 school calendar. Mr. Longenecker informed the Board that teachers will participate in an LMS professional development in June 2018. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the CCA 2018-19 School Calendar is hereby approved.

The motion passed unanimously.

b. Approval of June 30, 2017 Audited Financial Statements

Christine Hakes thanked the audit committee for meeting with auditors from Herbein and Company. Mr. Dyer informed the Board that he joined Michelle Ciora and Rob Barr on the audit committee. Christine Hakes informed the Board that there were no deficiencies in the audit and last year's deficiency is resolved. Chris Hakes informed the Board that Herbein and Company recommended several policies which CCA will draft and present to the Board for approval before the fiscal year ends. Mr. Dyer commented that due to good planning, CCA is healthy financially.

There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the June 30, 2017 Audited Financial Statements is hereby approved.

The motion passed unanimously.

c. Approval of Lehigh Carbon Community College (LCCC) Memorandum of Understanding

Mr. Longenecker informed the Board that CCA is looking forward to partnering with LCCC. There being no further discussion, a motion was made by Lil Jackson and seconded by Rob Barr as follows:

RESOLVED, the Approval of Lehigh Carbon Community College (LCCC) Memorandum of Understanding is hereby approved.

The motion passed unanimously.

d. Approval of Director of Aquaponics Position

Mr. Longenecker informed the Board that CCA hopes to have a candidate for the Director of

Aquaponics next month. He further informed the Board that construction has started for the Aquaponics lab.

There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, the Approval of Director of Aquaponics Position is hereby approved.

The motion passed unanimously.

VIII. Oral Reports

a. No Board Counsel Report

b. CEO Report

i. Student Academic Achievement (FPO #1)

Dr. Flurie reviewed the math and reading iReady data with the Board. Dr. Flurie informed the Board that the incoming math and reading students this year are at a higher level and are less deficient, which is encouraging. Mr. Dyer informed the Board that the iReady testing gives CCA the capability to see what we must improve at the elementary level. Mr. Murren inquired who sets the levels for the iReady testing? Dr. Flurie informed Mr. Murren that these levels are at the national norm. Dr. Flurie informed the Board that we are moving students forward in reading. Mr. Dyer commented that he is encouraged about the direction in which CCA is moving.

ii. Curriculum, Courses and Learning Management Systems (FPO #2)

Dr. Flurie informed the Board that FPO #2 was covered during the FPO #1 discussion.

iii. Commonwealth Charter Brand (FPO #3)

Dr. Flurie informed the Board of his final recording on Good Day PA. He informed the Board that he participated in an interview at the Farm Show last week and January 18 he is scheduled to appear on "This Week in PA" to kick off National School Choice week. The episode will air on Sunday, January 21. Dr. Flurie informed the Board that he will conduct a Facebook Live Town Hall meeting on January 23.

Dr. Flurie informed the Board that he will meet with Chris Bravacos from Bravogroup and Pedro Ramos from the Philadelphia Foundation in Philadelphia on Friday, January 19. Dr. Flurie will be the keynote speaker at the Philadelphia Foundation event.

Dr. Flurie informed the Board that the Legislature is relatively calm allowing him more time to travel for radio and television events.

Mr. Longenecker added that Intag Solutions featured some of CCA's aquaponics equipment at the 2018 Pennsylvania Farm Show. Mr. Longenecker informed the Board that he spoke with the Director of Educational Programs for the Department of Agriculture at the Farm Show. The Director expressed his interest in working with CCA in the future. Mr. Longenecker added that teachers from school districts showed interest in CCA's featured aquaponics.

Jeffrey Piccola added that CCA is hosting the Pennsylvania Coalition for Public Charter Schools (PCPCS) Board meeting on January 22, 2018. Dr. Flurie informed the Board that he will give the Board members a tour of the new facility.

c. COO Report

i. Facilities Update

Mr. Longenecker reviewed the facilities report with the Board.

ii. Capital Campus Update

Mr. Longenecker informed the Board that data installation is taking place on the third floor of the new facility at Capital Campus. Mr. Skinner reported plans to possibly open the third floor by the middle of February and the second floor by the end of February.

Mr. Longenecker informed the Board that a third party is interested in partnering with CCA to place solar panels on the roof of CCA. CCA will apply for grant money to cover the cost. If implemented, the solar panel array would be the largest in the City of Harrisburg.

Mr. Dyer recommended Board members contact Reese or Tom if they would like more information on this project.

iii. LMS Update

Dr. Flurie reminded the Board of the LMS discussion during Executive Session.

d. Financial Reports

Christine Hakes updated the Board on business office activities.

Christine Hakes informed the Board that the draft presentation of next year's budget will be presented in March.

IX. Information Items

Mr. Dyer informed the Board of the Charter School conference in June 2018 and the iNACOL conference in October 2018. He recommended any Board member who would like to attend the conferences contact Sharon Pallotta.

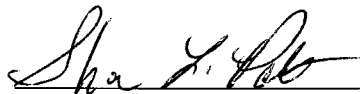
Mr. Dyer reminded the Board members that the February Executive Session will consist of Board members only as it is the mid-year review of the CEO. The normal Executive Session will follow the CEO's mid-year review. Mr. Dyer reminded the Board that it is important to have 100% attendance at the Executive Session in February.

X. Board Member Comments

There were no other Board member comments.

XI. Adjournment and Next Meeting Date February 14, 2018 at 8:30 AM

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for February 14, 2018 starting with an Executive Session. The Board being at the end of its agenda, the meeting was adjourned at 10:20 AM.



Sharon Pallotta, Assistant Secretary