



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, May 17, 2017 at 8:30 AM

Held at the following location and via teleconference:

1426 N. 3rd Street Harrisburg, PA 17102

I. Call to Order

Mr. Dyer called the meeting to order at 8:30 a.m. when all participants were present. The school was open for the public to attend.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson, Jeffrey Piccola (in person); Michelle Ciora, Marcie Mulligan, Rob Barr (via phone).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Paulie Zozos, Ryan Baker, Faith Russo, School Staff; Phil Murren, Board Counsel.

[Cheryl Lozier gave her proxy to Michelle Ciora.]

III. Executive Session

The Board entered into Executive Session at 8:30 a.m. Executive Session was held to discuss legal issues and Special Education matters.

The following action items resulted from Executive Session:

Action Item f. Approval of \$15,000 Contribution to Charter Coalition to be Used for Current and Future Litigation. The Balance to be Placed Into a Fund That May Only be Expended with CCA Board Authorization.

[Public Session began at 9:34 AM].

IV. Public Comment

There were no public comments made at this time.

V. Routine Business

a. Approval of Agenda

Mr. Dyer informed the Board that Action Item (f.) was added to the agenda. There being no further items to discuss, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, that the Agenda for the May 17, 2017 meeting of the Commonwealth Charter Academy Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Michelle Ciora and seconded by Jeffrey Piccola as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from April 12, 2017 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Board Policy 610 (first reading) – Purchasing
- e. Approval of Board Policy 626.1 (first reading) – Federal Programs Travel Reimbursement
- f. Approval of Board Policy 807 (first reading) – Opening Exercises
- g. Approval of Board Policy 819 (second reading) – Youth Suicide and Awareness
- h. Approval of CAIU Agreement for 2017-2018 School Year
- i. Approval of Montgomery County IU23 Agreement for 2017-2018 School Year

The motion passed unanimously

VII. Approval of Action Items

- a. Approval of Allegheny Conference on Community Development Membership

The Board discussed the Allegheny Conference on Community Development membership. There being no further discussion, a motion was made by Lil Jackson and seconded as follows:

RESOLVED, that the Approval of the Allegheny Conference on Community Development membership is hereby approved.

The motion passed unanimously.

b. Approval of Addendum for New Florence Lease

The Board discussed the addendum for the New Florence Lease. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the Addendum for New Florence Lease is hereby approved.

The motion passed unanimously.

c. Approval of Bryn Mawr Lease Extension

The Board discussed the Bryn Mawr lease extension. There being no further discussion, a motion was made by Lil Jackson and seconded by Jeffrey Piccola as follows:

RESOLVED, that the Approval of the Bryn Mawr Lease Extension is hereby approved.

The motion passed unanimously.

d. Authorize Board President and Administration to Negotiate Payment in Lieu of Taxes Agreements for Dickson City, Andreas and Harrisburg

The Board discussed the authorization of the Board President and administration to negotiate payment in lieu of taxes agreements for Dickson City, Andreas and Harrisburg. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, that the Approval to Authorize Board President and Administration to Negotiate Payment in Lieu of Taxes Agreements for Dickson City, Andreas and Harrisburg is hereby approved.

The motion passed unanimously.

e. Approval of Stipend for Professional Staff Earning Masters Degrees While Employed at CCA

The Board discussed the stipend for professional staff earning masters degrees while employed at CCA. The word "Professional" was clarified to Board members as certified professionals only. There being no further discussion, a motion was made by Lil Jackson and seconded by Michelle Ciora as follows:

RESOLVED, that the Approval of the Stipend for Professional Staff Earning Masters Degrees While Employed at CCA is hereby approved.

The motion passed unanimously.

f. Approval of \$15,000.00 Contribution to Charter Coalition to be Used for Current and Future Litigation. The Balance to be Placed into a Fund That May Only be Expended With CCA Board Authorization.

The Board discussed the contribution of \$15,000 to the Charter Coalition to be used for current and future litigation. The balance is to be placed into a fund that may only be expended with CCA Board authorization. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, the Approval of \$15,000 Contribution to Charter Coalition to be Used for Current and Future Litigation. The Balance to be Placed into a Fund that May Only be Expended with CCA Board Authorization.

The motion passed with 6 votes in favor and 1 dissenting vote by Michelle Ciora.

VIII. Oral Reports

a. No Board Counsel Report

b. CEO Report

i. Student Academic Achievement (FBO #1)

Dr. Flurie informed the Board that two infographics, based off of CCA mid-year data, were created to present to members of the legislature.

ii. Curriculum, Courses and Learning Management Systems (FBO #2)

Dr. Flurie directed Dr. Joyce Good to update the Board on Connections Education courses changing vendors for the 2017-2018 school year. Dr. Joyce Good informed the Board of the courses changing vendors.

iii. Commonwealth Charter Academy Brand (FBO #3)

Dr. Flurie informed the Board that meetings with legislators are ongoing and that HB97 is not moving within the legislature at this time. Dr. Flurie updated the Board on the "Meet the CEO" summer expos scheduled to occur at the end of July. The dates of the summer expos will be conveyed to Board members and Board members are encouraged to attend.

Dr. Flurie directed Jennifer Clarke to update the Board on Intent to Return. Jennifer informed the Board that the Intent to Return process began in March and out of 8,228 eligible to return students, 67% responded and 93% of those responses were yes.

Dr. Flurie elaborated on Marcie Mulligan's question in regard to the \$200 community classroom reimbursement. Marcie suggested the Board consider increasing this reimbursement. Dr. Flurie stated that the administration will review the matter and report back to the Board.

c. COO Report

i. Facilities Update

Mr. Longenecker provided an update on facilities and thanked the Board for supporting the Bryn Mawr lease extension.

Mr. Longenecker informed the Board that AndCulture will present at the September Board retreat. He informed the Board that a meeting will occur with Phillips in the near future to discuss the year end summary.

Mr. Longenecker informed the Board that two "Tours with Tom" segments will be videoed: Behind the scenes with teachers and the special graduation edition.

Mr. Longenecker reminded the Board that there are two weeks until graduation. He encouraged Board members to attend the graduation ceremonies if possible.

ii. Capital Campus Update

Jim Skinner provided an update on the Capital Campus and the Williamsport office.

iii. LMS Update

Dr. Good updated the Board on summer school courses and informed the Board that the LMS development is moving forward with AndCulture.

d. Financial Reports

Christine Hakes updated the Board on business office activities. Chris met with the auditors and informed the Board that pre-audit activities will occur the second week of June while the final audit work will occur in September.

Christine Hakes reviewed the financial report with the Board. Ryan Baker reviewed the revenues and cash schedule. Faith Russo reviewed the expenditures.

The reports were included in the Board packet.

IX. Information Items

Mr. Dyer encouraged Board members to attend the graduation ceremonies occurring in June. Mr. Dyer informed the Board that four Board members traveled to Lyndsay Unified School District in Lyndsay, California in April and encouraged other Board members to visit Lyndsay Unified in the future. Mr. Dyer informed the Board that he and Jeffrey Piccola attended the Arizona State University Technology conference. Jeffrey Piccola recommended CCA become involved as a presenter in sessions at the conference next year.

Mr. Dyer informed the Board that there will be a reorganizational meeting at the June Board meeting.

Mr. Dyer asked the Board to save the date for the September 16, 2017 Board workshop in Hershey.

X. Adjournment and Next Meeting Date June 14, 2017 at 8:30 AM.

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for June 14, 2017 starting with an executive session. The Board being at the end of its agenda, the meeting was adjourned at 10:29 AM.


Sharon Pallotta, Assistant Secretary