



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, October 12, 2016 at 8:30 AM

Held at the following location and via teleconference:

1426 N. 3rd Street Harrisburg, PA 17102

I. Call to Order

Mr. Dyer called the meeting to order at 8:30 a.m. when all participants were present. The school was open for the public to attend.

II. Roll Call

Board Members Present: Ralph Dyer, Lil Jackson, Jeffrey Piccola (in person); Michelle Ciora, Cheryl Lozier (via phone).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Paulie Zozos, Ryan Baker, Faith Russo, School Staff; Phil Murren, Board Counsel.

Guests via Phone: Dorothy Ashton, Connections Staff

[Marcie Mulligan gave her proxy to Lil Jackson. Rob Barr gave his proxy to Ralph Dyer].

III. Executive Session

The Board entered into Executive Session at 8:32 a.m. Executive Session was held to discuss Special Education matters, contractual negotiations and legal issues.

One consent item and two action items resulted from Executive Session:

Consent Item e. Affirmation of Consolidated Employee Compensation Information for October 2016-17.

Action Item b. Approval of Special Education Request for Private School Placement for School Year 2016-17 as Discussed in Executive Session.

Action Item c. Approval of Special Education Settlement Authorization as Discussed in Executive Session.

[Public session resumed at 9:45 AM]

IV. Public Comment

There were no public comments made at this time.

V. Routine Business

a. Approval of Agenda

Mr. Dyer informed the Board that Consent Item e. and Action Items b and c are to be added to the agenda. There being no further items to discuss, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, that the Agenda for the October 12, 2016 meeting of the Commonwealth Charter Academy Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

VI. Approval of Consent Items

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Lil Jackson and seconded by Jeffrey Piccola as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from September 17, 2016 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Board Policy 012 – Conflict of Interest
- e. Approval of Consolidated Employee Compensation Information for 2016-17 School Year

The motion passed unanimously

VII. Approval of Action Items

- a. Approval of the Assignment and Assumption Agreement with Phillips Office Solutions

The Board discussed the Phillips Office Solutions Assignment and Assumption agreement. There being no further discussion, a motion was made by Lil Jackson and seconded by Jeffrey Piccola as follows:

RESOLVED, that the Approval of the Assignment and Assumption Agreement with Phillips Office Solutions is hereby approved.

The motion passed unanimously.

- b. Approval of Special Education Request for Private School Placement for School Year 2016-17 as Discussed in Executive Session.

The Board discussed the Special Education placement request in Executive Session. There being no further discussion, a motion was made by Jeffrey Piccola and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of Special Education Request for Private School Placement for School Year 2016-17 as Discussed in Executive Session is hereby approved.

The motion passed unanimously.

- c. Approval of Special Education Settlement Authorization as Discussed in Executive Session

The Board discussed the Special Education settlement authorization in Executive Session. There being no further discussion, a motion was made by Lil Jackson and seconded by Jeffrey Piccola as follows:

RESOLVED, that the Approval of Special Education Settlement Authorization as Discussed in Executive Session is hereby approved.

The motion passed unanimously.

VIII. Oral Reports

- a. No Board Counsel Report
- b. CEO Report
 - i. Legislation Update

Dr. Flurie informed the Board that there has been no action with HB 530. Dr. Flurie discussed the possibility of chairman position changes within the legislature.

ii. Legislative Visits Update

Dr. Flurie informed the Board that there have been no recent legislative visits. Post-election, new legislators and legislators that have changed positions will be invited to tour the Midtown drop-in center.

iii. Enrollment Update

Dr. Flurie updated the Board on student enrollment. As of October 12, 9,200 students are enrolled with CCA.

Dr. Flurie informed the Board that he and Mr. Longenecker attended a PDE visit on October 11, 2016. Dr. Flurie and Mr. Longenecker informed PDE regarding operations at CCA and invited the new charter office employees to CCA for a tour.

Dr. Flurie informed the Board that he and Mr. Longenecker will meet with the Auditor General in November 2016.

Dr. Flurie discussed the benchmark screening data that was collected this year in math and reading. He informed the Board that the data shows that students have significant academic deficiencies upon entering CCA. The benchmark screening data will also allow CCA to examine instructional content.

c. COO Report

i. Facilities Update

Mr. Longenecker informed the Board that renovations and design work for the PSECU building is moving forward specifically including the HVAC system and roofing design.

Mr. Longenecker informed the Board that he expects to bring the Williamsport Johnstown and Philadelphia Center City leases to the Board for approval next month. Mr. Longenecker informed the Board that enrollment is increasing at the new Johnstown, New Florence and West Philadelphia drop-in centers.

d. Financial Reports

Christine Hakes updated the Board on Business Office activity including the 2015-16 audit progress. Faith Russo reviewed the August 2016 expenses and Ryan Baker reviewed the August 2016 revenues and cash schedule.


The reports were included in the Board packet.

IX. Information Items

Mr. Dyer informed the Board that the COO contract may be brought to the Board for approval next month as well as the by-law revisions.

X. Adjournment and Next Meeting Date November 16, 2016 at 8:30 AM.

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for November 16, 2016 starting with an executive session. The Board being at the end of its agenda, the meeting was adjourned at 10:16 AM.


Sharon Pallotta, Assistant Secretary