



Commonwealth Charter Academy (CCA)  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
Saturday September 17, 2016 at 2:00 PM

**Held at the following location**

Hershey Lodge  
325 University Drive  
Hershey, PA 17033

**I. Call to Order**

Mr. Dyer called the meeting to order at 2:15 p.m. when all participants were present. The meeting was open for the public to attend.

**II. Roll Call**

Board Members Present: Ralph Dyer, Lil Jackson, Michelle Ciora, Marcie Mulligan, Rob Barr (in person).

Guests in Person: Maurice Flurie, School CEO; Tom Longenecker, COO; Sharon Pallotta, Christine Hakes, Jennifer Clarke, Joyce Good, Sandy Emerich, Paulie Zozos, School Staff; Phil Murren, Board Counsel; John Walp, Consultant.

Guests via Phone: No guests via phone

[Jeffrey Piccola gave his proxy to Ralph Dyer]

**III. Executive Session**

Executive Session was held to discuss labor relations issues, personnel matters and strategic discussions. Due to lack of participants from the public, Mr. Dyer asked Phil Murren, Board Counsel to approve the public session to occur without a telephone line. Phil Murren, Board Counsel approved the public meeting to occur without a telephone line.

Four action items resulted from Executive Session:

Action Item c. Approval of the Three Focus Performance Objectives as Described in the Board Workshop.

Action Item d. Approval of the long-range initiatives as outlined in the Board Workshop.

Action Item e. Approval of the 2015-16 School Goals.

Action Item f. Conditional Approval for CEO to Support PA Cyber Families Organization in the Amount Requested by the Organization Provided That at Least Two Other PA Cyber Families Agree to Support as Well.

#### **IV. Public Comment**

There were no public comments made at this time.

#### **V. Routine Business**

##### **a. Approval of Agenda**

The four action items resulting from the Executive Session were added to the agenda. Mr. Dyer asked the Board if there were any other changes to be made to the Agenda that had been noticed. There being no further items to discuss, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Agenda for the September 17, 2016 meeting of the Commonwealth Charter Academy Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

#### **VI. Approval of Consent Items**

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Rob Barr by Michelle Ciora as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from August 17, 2016 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report
- d. Approval of Board Policy 012 (first reading) – Conflicts of Interest

The motion passed unanimously

## VII. Approval of Action Items

### a. Approval of the New Florence Lease

The Board discussed the approval of the New Florence Lease. Mr. Longenecker noted that the New Florence lease was previously a PALCS facility. He also noted that Phil Murren, Board Counsel reviewed the lease in advance. There being no further discussion, a motion was made by Lil Jackson and seconded by Rob Barr as follows:

RESOLVED, that the Approval of the New Florence Lease is hereby approved.

The motion passed unanimously.

### b. Approval of the West Philadelphia Lease

The Board discussed the approval of the West Philadelphia lease. Mr. Longenecker noted that the West Philadelphia lease was previously a PALCS facility. He also noted that Phil Murren, Board Counsel reviewed the lease in advance. There being no further discussion, a motion was made by Marcie Mulligan and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the West Philadelphia Lease is hereby approved.

The motion passed unanimously.

### c. Approval of the Three Focus Performance Objectives as Described in the Board Workshop

The Board discussed the three Focus Performance Objectives as described in the Board Workshop. There being no further discussion, a motion was made by Michelle Ciora and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the Three Focus Performance Objectives as Described in the Board Workshop is hereby approved.

The motion passed unanimously.

### d. Approval of the Long-Range Initiatives as Outlined in the Board Workshop

The Board discussed the approval of the long-range initiatives as outlined in the Board Workshop. There being no further discussion, a motion was made by Lil Jackson and seconded by Marcie Mulligan as follows:

RESOLVED, that the Approval of the Long-Range Initiatives as Outlined in the Board Workshop is hereby approved.

The motion passed unanimously

e. Approval of the 2015-16 School Goals

The Board discussed the approval of the 2015-16 school goals. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Approval of the 2015-16 School Goals is hereby approved.

The motion passed unanimously.

f. Conditional Approval for the CEO to Support the PA Cyber Families Organization in the Amount Requested by the Organization Provided that at Least Two Other PA Cyber Families Agree to Support as Well

The Board discussed the conditional approval as outlined in the Board Workshop. There being no further discussion, a motion was made by Rob Barr and seconded by Lil Jackson as follows:

RESOLVED, that the Conditional Approval for the CEO to Support the PA Cyber Families Organization in the Amount Requested by the Organization Provided That at Least Two Other PA Cyber Families Agree to Support as Well is hereby approved.

The motion passed unanimously.

## VIII. Oral Reports

a. Board Counsel Report

Mr. Murren discussed the Pennsylvania Cyber Families Organization and the possibility of a resolution to support the organization provided at least two other PA Cyber families agree to support. The Board decided to add the resolution as action item f.

b. CEO Report

i. Legislation Update

Dr. Flurie informed the Board that meetings and discussions are still occurring in the legislature. HB 530 is still being discussed but is not gaining momentum.

ii. Legislative Visits Update

Dr. Flurie informed the Board there have been no recent legislative visits.

iii. Professional Development Update

Dr. Joyce Good updated the Board on the Professional Development days. Overall the Professional Development days were well received. Proceeds from the Tuesday evening event were donated to the Caring Place. Many suggestions were received for the next Professional Development.

iv. Enrollment Update

Dr. Flurie informed the Board that currently 9,007 students are enrolled with CCA and 60 students are awaiting placement.

c. COO Report

i. Facilities Update

Mr. Longenecker informed the Board that CCA is currently viewing designs for the PSECU building. Negotiations with Williamsport and Philly are being finalized while negotiations are currently taking place on the Johnstown facility.

Mr. Longenecker discussed the Tours with Tom video with the Board. He informed the Board that it is an avenue to feature aspects of our school in videos to families.

d. Financial Reports

Christine Hakes reviewed the school's balance sheets, liabilities and forecast with the Board. Mr. Longenecker informed the Board that the PSECU building was paid for in cash and that CCA has fully paid CE.

The reports were included in the Board packet.

**IX. Information Items**

Mr. Dyer informed the Board that he is currently working with Mr. Longenecker on the COO contract revisions.

He also informed the Board that Phil Murren, Board Counsel is working on the CCA by-law revisions.

Mr. Dyer asked the Board members to report to Sharon Pallotta their availability for a walk through of the PSECU building in March, 2016.


Mr. Dyer informed the Board that he will send a "Save the Date" notice for next year's workshop.

**X. Board Member Comments**

There were no Board member comments

**XI. Adjournment and Next Meeting Date October 12, 2016 at 8:30 AM.**

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for October 12, 2016 starting with an executive session. The Board being at the end of its agenda, the meeting was adjourned at 3:14 PM.



Sharon Pallotta, Assistant Secretary